

MUSCONETCONG SEWERAGE AUTHORITY

REGULAR MEETING – January 22, 2026 at 7:30pm

FINAL AGENDA:

- **Meeting Called to Order:**
 - Pledge of Allegiance
 - OPMA Announcement
 - Roll Call
- **Open for Public Discussion:**
- **Minutes:**
 - Regular Meeting Minutes – December 18, 2025
- **Financial Reports:**
 - 2025 Budget vs. Actual
 - Balance Sheet as of December 31, 2025
- **Pending Vouchers/ Bills List:** January 15, 2026
- **Correspondence:**
 - A. State of NJ, DEP, Division of Water Supply & GeoScience: Requirement for Per and Polyfluoroalkyl Substances (PFAS) Initial Monitoring
 - B. United States Department of Commerce, US Census Bureau: 2025 Annual Survey of Local Government Finances
- **Monthly Reports:**
 - *Director's Report – January 2026
 - Maintenance & Repairs Report – January 2026
 - Flow Data – December 2025
 - Office Manager's Report – January 2026
 - Engineers Report – January 2026
- **New Business:**
 - Resolution 26-01: 2025 Operating Budget Amendment
 - Resolution 26-02: 2025 Capital Budget Amendment
- **Old Business:**
 - Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA
- **Adjournment:**

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
December 18, 2025

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members of The Board: Andrew Cangiano, Michael Grogan, John Hemmendinger, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Others Present: Jillian Martucci – Office Manager/MSA, James Schilling – Director/MSA, James Wancho – PE/PS&S, Sara Uzatmaciyan, Esq./Maraziti Falcon, LLP

Attendance Roll Call:

Name:	Present:	Absent:
Cangiano	X	
Grogan	X	
Hemmendinger	X	
McNeilly		X
Michetti		X
Rattner	X	
Riccardi	X	
Romano	X	
Schindelar	X	
Schwab	X	
Still	X	
Sylvester	X	

Date/Time Call to Order: Thursday, November 25, 2025 – 7:30 PM
Others Present: Diane Alexander, Tom Carroll, Jillian Martucci, James Schilling, James Wancho, Sara Uzatmaciyan

Motion / Resolution	Cangiano	Grogan	Hemmendinger	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Absent	Absent	Present	Present	Present	Present	Present	Present	Present
Regular Meeting Minutes: 11.25.2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Yes	Yes	Motion Yes	Yes
2025 Financials ROLL CALL	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
Pending Vouchers – December 11, 2025 ROLL CALL	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Yes	Motion Yes	Second Yes	Yes	Yes
Correspondence – November/December 2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
Directors Report, Maintenance & Repairs – 12/2025 and Flow Data- 11/2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Motion Yes	Yes	Yes	Yes
Office Managers Report – 12/2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Second Yes	Yes	Motion Yes	Yes	Yes	Yes
Engineers Report – 12/2025 ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Yes	Motion Yes	Yes	Yes
New Business:												
Resolution 25-50: 2026 Budget Adoption ROLL CALL	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Motion Yes	Yes	Second Yes	Yes	Yes
Resolution 25-51: Nitrate Study ROLL CALL	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Yes	Motion Yes	Yes	Yes
Resolution 25-52: Closed Session - 07:39pm ALL IN FAVOR	Second Yes	Yes	Yes	Absent	Absent	Yes	Yes	Motion Yes	Yes	Yes	Yes	Yes
Open Session: 07:48pm ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Yes	Yes	Yes	Second Yes	Yes	Motion Yes
Resolution 25-53: Director Buy Back Repayment ROLL CALL "AS AMENDED"	Motion Yes	Yes	Yes	Absent	Absent	Yes	Yes	Second Yes	Yes	Yes	Yes	Yes
Old Business:												
Draft LOA: Roxbury Twp, Well 2/PFAS Treatment – No Movement												
Adjournment: 07:50pm ALL IN FAVOR	Yes	Yes	Yes	Absent	Absent	Yes	Second Yes	Yes	Yes	Yes	Yes	Motion Yes

Chairman Rattner opened and closed the meeting to the public.

Regular Meeting Minutes of November 25, 2025.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi			X			
Romano			X			
Schindelar			X			
Schwab			X			
Still		X		X		
Sylvester		X	X			

Comments: None

2025 Financial Reports

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi			X			
Romano			X			
Schindelar			X			
Schwab			X			
Still		X		X		
Sylvester		X	X			

Comments: None

Financial Reports – 2025

10:21 AM
12/11/25
Accrual Basis

Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual

January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest	76,209.37	4,850,000.00	-138,210.00	97.2%
trustee passthrough	4,813,790.00	4,850,000.00	-312,202.63	94.0%
Total Income	4,888,999.37	6,201,202.00	-312,202.63	94.0%
Gross Profit	4,888,999.37	6,201,202.00	-312,202.63	94.0%
Expense				
Personnel Services				
B-1 • Administrative-S&W	176,014.31	185,000.00	-18,985.69	90.3%
B-14 • Operating-S&W	570,032.02	650,000.00	-70,967.18	87.7%
Total Personnel Services	746,047.13	845,000.00	-98,952.87	88.3%
Employee Benefits				
B-9 • Pension	131,199.00	120,000.00	11,199.00	109.3%
B-8 • Social Security	54,491.30	63,600.00	-9,108.70	85.7%
B-10 • Hosp	4,350.01	280,000.00	3,539.80	101.3%
B-10 • Hosp - Other	283,639.80	280,000.00	7,889.81	102.8%
Total B-10 • Hosp	287,889.81	280,000.00	7,889.81	102.8%
B-11 • Disability Insurance	6,604.83	10,000.00	-3,395.17	66.0%
B-6 • Unemployment	6,103.61	7,000.00	-866.19	87.2%
Total Employee Benefits	486,288.75	480,600.00	5,688.75	101.2%
Administration Expenses				
B-2 • Administrative-OE				
Meeting Meals	2,084.01	40,000.00	-18,239.07	59.4%
B-2 • Administrative-OE - OT...	23,780.93	40,000.00	-14,155.06	64.6%
Total B-2 • Administrative-OE	26,844.94	40,000.00	-14,155.06	64.6%
Total Administration Expenses	25,844.94	40,000.00	-14,155.06	64.6%
Operations and Maintenance				
B-33 • IT & Cyber Security	22,607.17	27,000.00	-4,392.83	83.7%
B-3 • Legal	34,093.16	45,000.00	-10,906.84	76.8%
B-4 • Audit	16,400.00	20,000.00	-3,600.00	82.0%
B-5 • Engineer	42,515.08	40,000.00	2,515.08	106.3%
B-15 • Telephone/Internet	13,632.97	16,000.00	-2,367.03	85.2%
B-16 • Electric	339,995.64	550,000.00	-213,014.36	61.3%
B-17 • Fuel/Oil	8,339.52	7,000.00	1,339.62	119.1%
B-18 • Supplies/Chemicals	224,351.76	225,000.00	-648.24	99.7%
B-27 • Laboratory Supplies	2,334.73	4,000.00	-1,665.27	58.4%
B-13 • Office	25,939.33	30,000.00	-4,060.67	86.5%
B-31 • External Services	63,160.91	75,000.00	-11,839.09	84.2%
B-28 • Education/Training	16,449.00	25,000.00	-8,651.00	65.8%
B-26 • Laboratory Fees	21,401.91	25,000.00	-3,598.09	85.6%
B-18 • Maintenance/Repairs	179,626.22	200,000.00	-20,474.78	89.8%
B-20 • Insurance	177,103.00	179,000.00	-1,897.00	98.9%
B-24 • NJDEP Fees	23,661.67	25,000.00	-1,348.33	94.6%
B-12 • Trustee Admin Fee	26,345.76	40,000.00	-11,654.24	70.9%
B-23 • Permit Appl/Compliance...	27,984.86	40,000.00	-12,035.14	69.9%
B-21 • Equipment	69,453.30	70,000.00	-546.70	99.2%
B-26 • Sludge Disposal	877,869.60	1,095,370.00	-217,600.40	80.1%
B-22 • Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	2,212,124.59	2,783,370.00	-551,245.41	80.1%
Debt Service				
Debt Svc - Principal Payment	116,616.68			
Debt Svc - Interest Payment	180,343.64			
Debt Service - Other	0.00	697,232.00	-697,232.00	0.0%
Total Debt Service	298,862.32	597,232.00	-299,389.68	50.0%
Reserves				
B-32 • Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 • Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 • Renewal & Replacement	75,240.32	200,000.00	-124,759.68	37.6%
Total Reserves	75,240.32	475,000.00	-399,769.68	15.8%
Pension Reimbursement	-6,485.13			
Total Expense	3,837,822.92	5,201,202.00	-1,363,279.08	73.8%
Net Ordinary Income	1,051,076.45	0.00	1,051,076.45	100.0%

10:21 AM
12/11/25
Accrual Basis

**Musconetcong Sewerage Authority
Profit & Loss Budget vs. Actual**
January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	34,647.46			
Short Term Disability Reimburse	22,514.34			
	<hr/>	<hr/>	<hr/>	<hr/>
Total Other Income	57,161.80			
Net Other Income	57,161.80			
Net Income	1,108,238.26	0.00	1,108,238.26	100.0%

10:21 AM
12/11/25
Cash Basis

**Musconetcong Sewerage Authority
Balance Sheet
As of November 30, 2025**

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	1,246,784.40
OA 8169 · Operating Acct TD - 8169	2,242,615.99
PR 3717 · Payroll Account TD - 3717	58,322.15
Es 3226 · Escrow Account TD Bank - 3226	16,825.19
RR 1360 · Renewal & Replacement TD -1360	283,386.16
Petty Cash	767.26
Total Checking/Savings	3,848,701.15
Other Current Assets	
NJIB Note Receivable	119,886.00
Prepaid Expenses	179.99
Total Other Current Assets	120,065.99
Total Current Assets	3,968,767.14
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.67
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,627.00
Total Other Assets	251,627.00
TOTAL ASSETS	29,662,853.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	380.27
Total Accounts Payable	380.27
Other Current Liabilities	
NJIB Note Payable	2,506,572.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
PERS - Contributions	54,936.26
PERS - Loans	11,899.58
PERS - Insurance	3,662.56
Total Accrued Payroll Liabilities	69,428.40
Escrow Deposits Payable	
Roxbury PFAS WTFD to MSA	5,000.00
Hopatcong PFAS WTFD to MSA	1,319.25
Southwinds Development	1,000.00
Jefferson Township	1,661.00
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,826.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00

10:21 AM
12/11/25
Cash Basis

**Musconetcong Sewerage Authority
Balance Sheet
As of November 30, 2025**

	Nov 30, 25
Crownpoint Multifamily Project Escrow Deposits Payable - Other	904.26 -18.43
Total Escrow Deposits Payable	18,929.19
Due to Municipalities	136,210.00
Compensated Absenses Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	17,535.02
Total Other Current Liabilities	2,835,995.25
Total Current Liabilities	2,836,375.52
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,696.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,853,424.39
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR - Contract 375 Handrail/Railings	30.68
370 WQ - Contract 370 Water Quality	3,329.32
PS Controls 1-5	11,934.05
365 PPE - Contract 365 Plant Process Eval	9,488.94
360 - Contract 360 HVAC & Roofs	
360 BR - Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg - Contract 360 HVAC/Roofs - Le...	2,543.99
360 IB - Contract 360 HVAC/Roofs-NJIBa...	1,142.24
360 PSS - Contract 360 HVAC Roofs PSS	11.57
Total 360 - Contract 360 HVAC & Roofs	9,976.91
Contract 295 - Tertiary Ttmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1,267.77
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 - Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-865,413.99
Total B-29 Capital Improvements	-827,180.83

10:21 AM
12/11/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of November 30, 2025

	Nov 30, 25
B-30 Renewal and Replacement	
380 • Contract 380 - VFD Upgrades	144,247.78
335 • Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	445,794.16
Total B-30 Renewal and Replacement	619,075.61
Operations	50,000.00
Total Restricted	-92,243.22
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
3000 • Opening Bal Equity	-306,487.78
32000 • Retained Earnings	-1,444,716.29
Net Income	829,441.05
Total Equity	18,809,428.86
TOTAL LIABILITIES & EQUITY	29,662,863.25

Pending Vouchers as of December 11, 2025

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi			X			
Romano			X			
Schindelar		X	X			
Schwab			X			
Still			X			
Sylvester			X			

Comments: None

Musconetcong Sewerage Authority

Through December 11, 2025

	Name	Memo	Split	Amount
<u>OPERATING:</u>				
	Alfred DeFelice	2025 Dental Reimbursement	B-2 · Administ	98.00
	ATS Environmental Services	Invoice GS2025156V2	B-19 · Mainten	850.00
	Barbato, Nicholas	2025 Dental Reimbursement	B-10 Dental/V	1,124.03
	Blue Diamond Disposal, Inc.	Invoice 0000938016 - Monthly Tr	B-31 · Externa	500.00
	Business Machine Technolo	Invoice 22374293, 2374	B-33 · IT & Cyt	1,300.84
	Cangiano, Andrew	2025 AEA Conference Stipend	B-2 · Administ	700.00
	Cintas First Aid & Safety	Invoice # 9348679966	B-31 · Externa	121.00
	Cleary Giacobbe Alfieri Jacob	Invoice 155976	B-3 · Legal	6,405.00
	Coppola Services, Inc.	Invoice 4312989 - Sludge 11/202	B-26 · Sludge	31,790.40
	Domain Directory, LLC	Invoice 78383-6 - Annual Websit	B-33 · IT & Cyt	289.00
	Fisher Scientific	Invoice 04911212	B-27 · Laborat	1,116.55
	Garden State Laboratories, I	Invoice 00600215 - 10.01.25-10.	B-25 · Laborat	2,518.00
	Grainger	Invoice # 9703313362	B-18 · Supplie	320.84
	Grainger	Invoice # 9733511605	B-18 · Supplie	216.45
	Jilliam Martucci	2025 Dental Reimbursement	B-10 Dental/V	91.79
	Maraziti Falcon, LLP	Invoice 60770 & 60771	B-3 · Legal	4,716.50
	McMaster-Carr Supply Co.	Invoice 56421231	B-19 · Mainten	77.60
	Michael Kunkel	2025 Vision Reimbursement	B-10 Dental/V	723.00
	Napa Auto Parts	Invoice 629165	B-19 · Mainten	142.97
	NJMVC	Account # OL236910 - 2026 Ann	B-2 · Administ	150.00
	NJWEA	2025 NJWEA Memberships	B-28 · Educati	1,210.00
	One Call Concepts, Inc.	Invoice 5115449	B-2 · Administ	93.10
	Polo's Bar & Grill	2025 Q4 Safety Meeting - 12.09.2	B-2 Meeting/V	443.85
	PS&S	Invoice # 180257- General Engin	B-5 · Engineer	2,971.25
	Randolph Township	2026 MCCPC Membership Fee	B-2 · Administ	1,100.00
	RingCentral	Invoice CD_001277250	B-15 · Telepho	313.18
	Roxbury Twp. Water Dept.	Invoice # 9318-0 & 8250-0	B-31 · Externa	134.94
	Tritec Office Equipment	Invoice INV22499 & INV4451	B-13 · Office	245.41
	UniFirst First Aid & Safety	Uniform Service - 11/2025	B-31 · Externa	353.46
	USALCO	Invoice # 910201426	B-18 · Supplie	12,350.91
	USALCO	Invoice # 910204813	B-18 · Supplie	12,006.11
			TOTAL:	84,474.18
<u>PAYROLL:</u>				
	MSA Payroll/Primepoint	Payroll Processing 11.21.2025	B-1, B-14	33,179.13
	MSA Payroll/Primepoint	Payroll Processing 12.05.2025	B-1, B-14	34,600.84
			TOTAL:	67,779.97

	Name	Memo	Split	Amount
<u>ONLINE PYMTS & MANUAL CHECKS:</u>	Altice	Confirmation # 19448009	B-15 · Telephx	380.00
	Amazon	Transaction # 251201-155511-d1B-13 · Office		589.35
	American Water	Confirmation # 2173694771 - 11.B-31 · External		1,845.12
	JCP&L	Confirm # 43520567 - Account # B-16 · Electric		8,481.85
	JCP&L	Confirm # 43520567 - Account # B-16 · Electric		4,840.55
	Local 32	11/2025 Union Dues	Union Dues	312.00
	Lowe's	Reference # 3247496492	B-19 · Mainten	64.05
	NJ Division of Pensions & Be	Reference # 31842230 - 11/2025 Accounts Pay		6,039.38
	NJ Division of Pensions & Be	Reference # 34510372 - 2025 Q4 Accounts Pay		5,746.33
	NJSHBP	Reference # 33510638 - 12.01.21B-10 · Hosp		27,374.16
	PVSC	Confirmation # 200359491026 - B-26 · Sludge		27,086.80
	Primepoint	Invoice 689001	B-31 · External	31.88
	Primepoint	Invoice 690975	B-31 · External	45.50
	Shell Fleet Services	Confirmation # 816912082025 - B-17 · Fuel/Oil		235.03
	VALIC	Confirmation 448991 - 11.21.20 · Accrued Pay		235.00
	VALIC	Confirmation 452257 - 12.05.20 · Accrued Pay		235.00
	Verizon Wireless	Transaction ID 3822851257 - 11.B-15 · Telephx		<u>326.83</u>
			TOTAL:	83,868.83

CAPITAL **TOTAL:** **0.00**

RECOVERY:

ESCROW: **TOTAL:** **0.00**

RENEWAL & **TOTAL:** **0.00**
REPLACEMENT:

Correspondence for November-December 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano		x	x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments:

- None

- Correspondence:

- Malicki & Scherer, P.C; NJDEP Flood Hazard Area Individual Permit and Verification Application for Main Street Streetscape, Sidewalk & Bicycle Facility Project, Township of Roxbury, Morris County, NJ
- One Water Consulting, LLC: Proposal for Additional Nitrate Monitoring and Modeling Musconetcong Sewerage Authority WWTP
- State of New Jersey, Department of Labor and Workforce Development: Notice to Employers, P.L. 2022 c. 120 (S2357), Mandate effective 12.08.2025 to notify NJ DOL of any worker separation within seven days of worker's separation
- *Division of Local Government: Budget Adoption Hearing Date 12.18.2025, Items requested, NJIB Series 2025
- *Shabazz & Woolridge: 83 Main Street, Netcong, NJ 07857, Block(s): 19; Lot(s) 30 & 34.02
- *DCA: 2026 Introduced Budget for MSA Approved for Adoption

Monthly Reports:

Director's Report, Maintenance & Repairs Report for December 2025, and Flow Data for November 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano		x	x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments from the Director's Report:

Mr. Schilling advised the Board on the following matters

- SIP assessment was submitted 12.17.2025
- Drum thickener failed today 12.18.2025, technician will be on site Monday (12.22.2025)

Office Manager's Report for December 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi		X	X			
Romano			X			
Schindelar	X		X			
Schwab			X			
Still			X			
Sylvester			X			

Comments from the Office Manager's Report:

- None

Engineer's Report for December 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi		X	X			
Romano			X			
Schindelar			X			
Schwab	X		X			
Still			X			
Sylvester			X			

Comments from the Engineer's Report:

- Commissioner Riccardi asked if the punch list for C375 punch list is completed. Mr. Wancho, PE, advised that he received the close-out documents today and that they will be on the agenda for the January meeting.

New Business:

Resolution No. 25-50

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi		X	X			
Romano			X			
Schindelar			X			
Schwab		X	X			
Still			X			
Sylvester			X			

Comments: None

New Business:

Resolution No. 25-51

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi			X			
Romano		X	X			
Schindelar			X			
Schwab			X			
Still			X			
Sylvester	X		X			

Comments: None

Resolution No. 25-52 – Closed Session: 07:39pm

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		X	X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi			X			
Romano			X			
Schindelar			X			
Schwab			X			
Still			X			
Sylvester	X		X			

Comments: Personnel & litigation matters

Open Session: 07:48pm

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			X			
Grogan			X			
Hemmendinger			X			
McNeilly					X	
Michetti					X	
Rattner			X			
Riccardi			X			
Romano			X			
Schindelar			X			
Schwab			X			
Still			X			
Sylvester	X		X			

New Business Continued:

Resolution No. 25-53 – As Amended

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		x	x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano		x	x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments: None

Old Business:

Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA

- o Commissioner Schwab advised there is no movement.

Adjournment:

Chairman Rattner adjourned the December 18, 2025, MSA Board meeting at 07:50pm.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly					x	
Michetti					x	
Rattner			x			
Riccardi			x			
Romano		x	x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester	x		x			

2026 ADOPTED BUDGET RESOLUTION

Musconetcong Sewerage Authority

FISCAL YEAR: January 01, 2026 to December 31, 2026

WHEREAS, the Annual Budget and Capital Budget/Program for the Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 has been presented for adoption before the governing body of the Musconetcong Sewerage Authority at its open public meeting of December 18, 2025; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$5,092,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$5,398,601.00, and Total Unrestricted Net Position utilized of \$306,601.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$250,000.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Musconetcong Sewerage Authority at an open public meeting held on December 18, 2025 that the Annual Budget and Capital Budget/Program of the Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

12-18-2025
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Cangiano	✓			
Grogan	✓			
Hemmendinger	✓			
McNeilly				✓
Michetti				✓
Rattner	✓			
Riccardi	✓			
Romano	✓			
Schindelar	✓			
Schwab	✓			
Still	✓			
Sylvester	✓			

RESOLUTION NO. 25-51

**RESOLUTION AUTHORIZING AMENDMENT TO
PROFESSIONAL SERVICES CONTRACT WITH ONE
WATER CONSULTING LLC FOR WATER QUALITY
MONITORING AND DYNAMIC MODELING**

WHEREAS, the Musconetcong Sewerage Authority (MSA) is permitted to discharge highly treated wastewater to the Musconetcong River in accordance with the terms and conditions of a New Jersey Pollutant Discharge Elimination Permit (NJPDES Permit) issued by the New Jersey Department of Environmental Protection (NJDEP) and desires to procure the services of a professional engineer for the purposes of conducting a water quality study and dynamic model to evaluate the necessity of the proposed effluent limitations for nitrates contained in the NJPDES Permit issued to MSA; and

WHEREAS, the MSA, pursuant to N.J.S.A. 40A:11-1 et seq., is authorized to retain such professionals and advisors as it may require without public bidding therefore, provided that the services to be rendered are to be performed by persons authorized by law to practice a recognized profession within the definition of a professional service pursuant to N.J.S.A. 40A:11-5; and

WHEREAS, MSA received a proposal in the amount of \$63,200.00, from One Water Consulting, LLC, dated April 3, 2024, for the performance of professional engineering services relevant to the preparation and completion of a water quality study and dynamic model to evaluate the necessity of the proposed effluent limitations for nitrates contained in the NJPDES Permit issued to MSA. By Resolution 24-28, adopted April 25, 2024, MSA authorized the procurement of these services; and

WHEREAS, thereafter, on December 19, 2024, the MSA authorized the submission of the report entitled, *Musconetcong River Nitrate Study*, prepared by James Cosgrove, Jr., P.E. of One Water Consulting LLC, dated December 10, 2024, to the New Jersey Department of Environmental Protection ("NJDEP"); and

WHEREAS, based upon NJDEP's review of the *Musconetcong River Nitrate Study*, NJDEP has determined that additional instream nitrate samples during winter and spring and further analysis utilizing all 40 nitrate sample results in the Monte-Carlo model is necessary to fully inform their decision-making; and

WHEREAS, MSA received a proposal in the amount of \$27,600.00 from One Water Consulting, LLC, dated December 4, 2025, for the performance of additional professional engineering services relevant to the preparation and completion of the water quality study and dynamic model evaluation requested by the NJDEP; and

WHEREAS, the Authority is desirous of procuring such additional services pursuant to a 'non-fair and open' contract pursuant to the provisions of the "New Jersey Local Unit Pay-To-Play" Law, P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the contract to be awarded is subject to the following:

1. The required Business Entity Disclosure Certification form has been submitted and will be placed on file.
2. The required Political Contribution Disclosure form has been submitted and will be placed on file.
3. The contract will prohibit the vendor from making any reportable contributions through the term of the contract.

WHEREAS the necessary funds are available in the MSA budget line-item B-29, Capital.

NOW THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority, as follows:

1. The Musconetcong Sewerage Authority does hereby authorize the Director to execute an Amendment to the Contract between the MSA and One Water Consulting, LLC, whose business address is located at 101 Poor

Farm Road, 2nd Floor, Princeton, NJ 08540, in the amount of \$27,600.00 for a new total contract amount of \$90,800.00, without the need for further authorization, in accordance with the attached proposal dated December 4, 2025. Said contract shall not allow political contributions pursuant to the applicable provisions of N.J.S.A. 19:44A-20 et seq.

2. The foregoing services are "professional" services as defined in N.J.S.A. 40A:11-2(6) which are permitted to be contracted without public bidding as set forth in N.J.S.A. 40A:11-5(1) (a) and as a "non-fair and open" contract pursuant to the provisions of N.J.S.A. 19:44A-20-5.
3. The Business Registration Certificate, Business Entity Disclosure Certification and Political Contribution Disclosure be placed on file with this resolution.
4. Within ten days of adoption of this Resolution, notice of the nature, duration and amount of the contract shall be published once in the newspaper of general circulation and a copy of this resolution and the agreements shall be on file and available for public inspection in the offices of the Authority as required by N.J.S.A. 40A:11-5.
5. This Resolution shall take effect as provided by law.

Certification of Funds

I, James Schilling, Director, do hereby certify that sufficient funds are available in the 2025 budget from line-item B-29 Capital.

Is/ James Schilling
Director
Musconetcong Sewerage Authority
Dated: December 18, 2025

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 18, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steven Rattner, Chairman

Dated: December 18, 2025

RESOLUTION 25-52

**RESOLUTION AUTHORIZING CLOSED SESSION PURSUANT TO THE OPEN
PUBLIC MEETINGS ACT TO DISCUSS ISSUES REGARDING PERSONNEL AND
ATTORNEY CLIENT PRIVILEGE**

BE IT RESOLVED by the Musconetcong Sewerage Authority on this 18th day of December, 2025, as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), in order to discuss and obtain legal advice regarding personnel issues, which are communications subject to Attorney Client Privilege and communications subject to Attorney Client Privilege regarding the Proposed Judicial Consent Order Approving Settlement with the 3M Company in the Matter of NJDEP, et al., v. E.I. DuPont De Nemours and Company, et al., Case No.: 1:19-CV-14766-RMB-JBC (D.N.J.).
2. The minutes of the Closed Session relating to personnel issues and attorney client privilege will be released to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
3. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 18, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steven Rattner, Chairman

Dated: December 18, 2025

RESOLUTION 25-53

RESOLUTION AUTHORIZING EXECUTION OF BUY-BACK REPAYMENT AGREEMENT WITH MSA DIRECTOR

WHEREAS, the Musconetcong Sewerage Authority ("MSA" or the "Authority") adopted a policy regarding the buy-back of unused sick time ("Buy-back Program") applicable to all eligible employees of the Authority; and

WHEREAS, MSA Director James Schilling has advised the MSA that, due to a misunderstanding with regard to the date of eligibility for employees subject to the MSA Buy-back Program, he inadvertently determined that he was eligible for the program and he received payment for ten (10) days of unused sick time on three (3) occasions that had accrued in the years 2022, 2023 and 2024 for a total of thirty (30) days in all; and

WHEREAS, after consideration of the issue at the November 25, 2025 MSA Board meeting, it was determined that the error was inadvertent and that an agreement setting forth the terms of restitution and repayment consisting of a three-year repayment schedule was warranted; and

WHEREAS, the attached schedule prepared by the MSA payroll company, Primepoint, outlines the repayment of the 2023, 2024 and 2025 sick time buy back received whereby a portion of amount associated with the thirty (30) days inadvertently paid would be deducted from each paycheck issued to the Director and the sick days would be returned to the Director's sick time bank at the same frequency that the money is repaid to the MSA, namely, ten (10) days would be returned to the Director's sick time bank annually over the three (3) year period beginning January 2026 and continue through December 2028, at which point the funds will be repaid and the days recovered; and

WHEREAS, in calendar year 2026, MSA will be repaid for the ten (10) sick days paid in 2023 in the amount of \$4,461.89 via payroll deductions automatically processed by Primepoint biweekly consisting of twenty-four (24) payments during the 12-month calendar period of 2026, and correspondingly, ten (10) sick days will be recovered and added to the Director's sick time bank upon complete repayment of the 2023 amount; and

WHEREAS, in calendar year 2027, MSA will be repaid for the ten (10) sick days paid in 2024 in the amount of \$4,562.28 via payroll deductions automatically processed by Primepoint biweekly consisting of twenty-four (24) payments during the 12-month calendar period of 2027, and correspondingly, ten (10) sick days will be recovered and added to the Director's sick time bank upon complete repayment of the 2024 amount; and

WHEREAS, in calendar year 2028, MSA will be repaid for the ten (10) sick days paid in 2025 in the amount of \$4,676.35 via payroll deductions automatically processed by Primepoint biweekly consisting of twenty-four (24) payments during the 12-month calendar period of 2028, and correspondingly, ten (10) sick days will be recovered and added to the Director's sick time bank upon complete repayment of the 2025 amount; and

WHEREAS, in the event of separation of employment (termination, resignation, retirement or death) the remaining amount owed at the time of separation shall be paid in full in a "lump sum" payment due within thirty (30) days of separation.

NOW THEREFORE BE IT RESOLVED, by the Musconetcong Sewerage Authority on this 18th day of December, 2025, that the MSA Chairman, or his designee, is authorized and directed to execute an Agreement with Director Schilling in a form acceptable to the Authority Labor Attorney, including the foregoing terms and conditions.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Chairman, or his designee, is authorized to execute an Agreement in modified form, provided that any modifications are, in the opinion of the Authority Labor Attorney, not of a significant nature such as would substantially impair the intent and purpose of the agreement hereby approved.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 18, 2025.

ATTEST:

Musconetcong Sewerage Authority

Joseph Schwab, Secretary/Treasurer

Dated: December 18, 2025

Steve Rattner, Chairman

Dated: December 18, 2025

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest trustee passdown	75,209.37 4,813,790.00	4,950,000.00	-136,210.00	97.2%
Total Income	4,888,999.37	5,201,202.00	-312,202.63	94.0%
Gross Profit	4,888,999.37	5,201,202.00	-312,202.63	94.0%
Expense				
Personnel Services				
B-1 · Administrative-S&W	193,102.13	195,000.00	-1,897.87	99.0%
B-14 · Operating-S&W	614,076.60	650,000.00	-35,923.40	94.5%
Total Personnel Services	807,178.73	845,000.00	-37,821.27	95.5%
Employee Benefits				
B-9 · Pension	131,199.00	120,000.00	11,199.00	109.3%
B-8 · Social Security	58,875.89	63,600.00	-4,724.11	92.6%
B-10 · Hosp				
Dental/Vision	6,484.83			
B-10 · Hosp - Other	306,807.90	280,000.00	26,807.90	109.6%
Total B-10 · Hosp	313,292.73	280,000.00	33,292.73	111.9%
B-11 · Disability Insurance	8,167.12	10,000.00	-1,832.88	81.7%
B-6 · Unemployment	6,110.03	7,000.00	-889.97	87.3%
Total Employee Benefits	517,644.77	480,600.00	37,044.77	107.7%
Administration Expenses				
B-2 · Administrative-OE				
Meeting Meals	2,527.86			
B-2 · Administrative-OE - Other	25,467.54	40,000.00	-14,532.46	63.7%
Total B-2 · Administrative-OE	27,995.40	40,000.00	-12,004.60	70.0%
Total Administration Expenses	27,995.40	40,000.00	-12,004.60	70.0%
Operations and Maintenance				
B-33 · IT & Cyber Security	22,607.17	27,000.00	-4,392.83	83.7%
B-3 · Legal	54,128.66	45,000.00	9,128.66	120.3%
B-4 · Audit	19,950.00	20,000.00	-50.00	99.8%
B-5 · Engineer	48,796.07	40,000.00	8,796.07	122.0%
B-15 · Telephone/Internet	15,292.95	16,000.00	-707.05	95.0%
B-16 · Electric	429,875.15	550,000.00	-120,124.85	78.2%
B-17 · Fuel/Oil	8,788.47	7,000.00	1,788.47	125.5%
B-18 · Supplies/Chemicals	249,163.74	225,000.00	24,163.74	110.7%
B-27 · Laboratory Supplies	3,521.48	4,000.00	-478.52	88.0%
B-13 · Office	27,464.41	30,000.00	-2,535.59	91.5%
B-31 · External Services	68,890.04	75,000.00	-6,109.96	91.9%
B-28 · Education/Training	16,449.00	25,000.00	-8,551.00	65.8%
B-25 · Laboratory Fees	24,960.71	25,000.00	-39.29	99.8%
B-19 · Maintenance/Repairs	190,800.98	200,000.00	-9,199.02	95.4%
B-20 · Insurance	177,103.00	179,000.00	-1,897.00	98.9%
B-24 · NJDEP Fees	23,651.67	25,000.00	-1,348.33	94.6%
B-12 · Trustee Admin Fee	38,048.00	40,000.00	-1,952.00	95.1%
B-23 · Permit Appl/Compliance F...	28,140.86	40,000.00	-11,859.14	70.4%
B-21 · Equipment	69,453.30	70,000.00	-546.70	99.2%
B-26 · Sludge Disposal	1,021,239.60	1,095,370.00	-74,130.40	93.2%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	2,538,325.26	2,763,370.00	-225,044.74	91.9%
Debt Service				
Debt Svcs - Principal Payment	203,325.60			

1:59 PM

01/14/26

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Debt Svcs - Interest Payment	307,706.48			
Debt Service - Other	0.00	597,232.00	-597,232.00	0.0%
Total Debt Service	511,032.08	597,232.00	-86,199.92	85.6%
Reserves				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	475,000.00	-475,000.00	0.0%
Pension Reimbursement	-12,772.48			
Total Expense	4,389,403.76	5,201,202.00	-811,798.24	84.4%
Net Ordinary Income	499,595.61	0.00	499,595.61	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	34,647.46			
Short Term Disability Reimburse	22,514.34			
Total Other Income	57,161.80			
Net Other Income	57,161.80			
Net Income	556,757.41	0.00	556,757.41	100.0%

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2025

Dec 31, 25

ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	1,246,784.40
OA 8169 · Operating Acct TD - 8169	1,821,852.11
PR 3717 · Payroll Account TD - 3717	52,272.83
Es 3226 · Escrow Account TD Bank - 3226	16,825.19
RR 1360 · Renewal & Replacement TD -1360	283,386.16
Petty Cash	767.26
	<hr/>
Total Checking/Savings	3,421,887.95
Other Current Assets	
NJIB Note Receivable	119,886.00
Prepaid Expenses	179.99
	<hr/>
Total Other Current Assets	120,065.99
	<hr/>
Total Current Assets	3,541,953.94
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
	<hr/>
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
	<hr/>
Total Other Assets	251,527.00
	<hr/>
TOTAL ASSETS	29,236,040.05
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	32,374.81
	<hr/>
Total Accounts Payable	32,374.81
	<hr/>
Other Current Liabilities	
NJIB Note Payable	2,506,572.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
PERS - Contributions	59,779.12
PERS - Loans	12,620.82
PERS - Insurance	3,985.38
	<hr/>
Total Accrued Payroll Liabilities	75,315.32
	<hr/>
Escrow Deposits Payable	
Roxbury PFAS WTFD to MSA	5,000.00
Hopatcong PFAS WTFD to MSA	1,319.25
Southwinds Development	1,000.00
Jefferson Township	1,661.00
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2025

	Dec 31, 25
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	18,929.19
Due to Municipalities	136,210.00
Compensated Absenses Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	6,092.51
Total Other Current Liabilities	2,830,439.66
Total Current Liabilities	2,862,814.47
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,879,863.34
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR - Contract 375 Handrail/Railings	30.68
370 WQ - Contract 370 Water Quality	3,329.32
PS Controls 1-5	10,601.55
365 PPE - Contract 365 Plant Process Eval	9,488.94
360 - Contract 360 HVAC & Roofs	
360 BR - Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg - Contract 360 HVAC/Roofs - Le...	2,543.99
360 IB - Contract 360 HVAC/Roofs-NJIBa...	1,142.24
360 PSS - Contract 360 HVAC Roofs PSS	11.57
Total 360 - Contract 360 HVAC & Roofs	9,976.91
Contract 295 - Tertiary Ttmt	
295 PSS - Contract 295 TT - PS&S	1.25
295 IHC - Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS - Contract 300 Infl Scr - PSS	1,267.77
300 Cop - Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 - Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-865,413.99
Total B-29 Capital Improvements	-828,513.33

1:58 PM

01/14/26

Cash Basis

**Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2025**

	Dec 31, 25
B-30 Renewal and Replacement	
380 · Contract 380 - VFD Upgrades	144,247.78
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	348,035.05
Total B-30 Renewal and Replacement	521,316.50
Operations	50,000.00
Restricted - Other	-10,892.25
Total Restricted	-202,227.08
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
3000 · Opening Bal Equity	-306,487.78
32000 · Retained Earnings	-1,444,716.29
Net Income	486,172.76
Total Equity	18,356,176.71
TOTAL LIABILITIES & EQUITY	29,236,040.05

Musconetcong Sewerage Authority

Through January 15, 2026

	Name	Memo	Split	Amount
OPERATING:				
	Alfred DeFelice	2026 Dental Reimbursement	B-10 Dental/Vision	98.00
	Alfred DeFelice	2025 SDI Reimbursement	B-II · Disability Insu	203.11
	Allen, Scott	2025 SDI Reimbursement	B-II · Disability Insu	191.23
	Allmax Software, Inc.	Invoice 29182	B-25 · Laboratory F	2,184.00
	Andrew Allen	2025 SDI Reimbursement	B-II · Disability Insu	128.43
	Assoc. of Environmental Authorities	2026 AEA Annual Member Dues	B-2 · Administrativ	5,017.00
	Blue Diamond Disposal, Inc.	Invoice 0000945091 - Monthly Trash Serv	B-31 · External Serv	500.00
	Business Machine Technologies	Invoice 2374545, 2374546, 237547, 2374	B-33 · IT & Cyber Si	4,660.84
	Cintas First Aid & Safety	Invoice # 935317561	B-31 · External Serv	121.00
	Cleary Giacobbe Alfieri Jacobs	Invoice 156813 8	B-3 · Legal	6,109.50
	Coppola Services, Inc.	Invoice 4325629, 4312989A, 4362584 -	B-26 · Sludge Disp	48,399.60
	Fox Fence	Invoice 33896 - PS4 Fence Repairs & Pri	B-19 · Maintenance,	3,150.00
	Gannett New Jersey Newspapers	Invoice 0007481122 - 2024 Audit Synopsis	B-2 · Administrativ	137.73
	Gannett New York - New Jersey Local IQ	Invoice 0007481748 - 2024 Audit Synopsis	B-2 · Administrativ	212.30
	Garden State Laboratories, Inc	Invoice 00601978 - 11.05.25-11.26.25	B-25 · Laboratory F	1,445.00
	GenServe LLC / R&J Control, Inc.	Invoice 0577372-IN & 0577370-IN - PS4	B-19 · Maintenance,	632.00
	Grainger	Invoice # 9740917704	B-18 · Supplies/Che	145.44
	Grainger	Invoice # 9761017012	B-18 · Supplies/Che	521.23
	Gregory Pegel	2025 SDI Reimbursement	B-II · Disability Insu	139.64
	Jesse Szczubelek	2025 SDI Reimbursement	B-II · Disability Insu	164.98
	Jilliam Martucci	2025 SDI Reimbursement	B-II · Disability Insu	155.48
	Jilliam Martucci	2026 Dental Reimbursement	B-10 Dental/Vision	95.64
	Kahant Electrical Supply	Invoice 1058813-00	B-19 · Maintenance,	30.00
	Magnum Vac Service, LLC	Invoice 820	B-26 · Sludge Disp	3,400.00
	Maraziti Falcon, LLP	Invoice 60916, 60918, 60917	B-3 · Legal	2,980.50
	Matthew Urquhart	2025 SDI Reimbursement	B-II · Disability Insu	140.24
	McMaster-Carr Supply Co.	Invoice 57027699	B-19 · Maintenance,	61.95
	Michael Kunkel	2025 SDI Reimbursement	B-II · Disability Insu	140.54
	Neil Systems Incorporated	Invoice # 272065-2 11/2025 Calibrations	B-31 · External Serv	1,541.36
	Netcong Hardware Co.	December 2025	B-18 · Supplies/Che	98.22
	NJ Advance Media (Star Ledger)	Invoice # 3729164 - 2026 Meeting Dates	B-2 · Administrativ	534.70
	NJ Utility Authorities JIF	Invoice # NJUA249-2026 - 2026 1st Inst	B-20 · Insurance	92,416.00
	One Call Concepts, Inc.	Invoice 5125448	B-2 · Administrativ	49.40
	Parkhurst Distributing Co., Inc.	Invoice 306481	B-19 · Maintenance,	629.38
	PCS Pump and Process	Invoice 11636 - Cameras & Installation	B-19 · Maintenance,	2,480.17
	PMZ Landscaping	Invoice # 212277	B-19 · Maintenance,	1,400.00
	PS&S	Invoice # 180339 - General Engineer Con	B-5 · Engineer	3,309.74
	Pumping Service, Inc.	Invoice 1155211	B-18 · Maintenance,	1,223.42
	Reiner Pump Systems, Inc.	Invoice # KCP852NJ	B-18 · Maintenance,	1,188.54
	RingCentral	Invoice CD_001303460	B-15 · Telephone/In	313.18
	Schilling, James	2025 SDI Reimbursement	B-II · Disability Insu	298.64
	Schilling, James	2026 Dental Reimbursement	Dental/Vision	1,105.44

	Name	Memo	Split	Amount
SEM/BDS Stroudsburg Electric Motor	Invoice 6768456	B-19 · Maintenance,	868.05	
Tritec Office Equipment	Invoice INV4687	B-13 · Office	59.00	
UniFirst First Aid & Safety	Uniform Service - 12/2025 & First Aid Su	B-31 · External Serv	485.37	
USA Bluebook	Invoice INV00914925	B-19 · Maintenance,	1,133.39	
USA Bluebook	Invoice INV00932616 & INV00931064	B-19 · Maintenance,	114.74	
USALCO	Invoice # 910208043	B-18 · Supplies/Ch	1,2024.92	
Wielkotz & Company LLC	Invoice 26-119-005588	B-4 · Audit	3,550.00	
			TOTAL:	205,989.04
<u>CAPITAL RECOVERY:</u>	PS&S	Invoice # 180338 - PS Controls 1-5 - 12/ PS Controls 1-5		1,332.50
			TOTAL:	1,332.50
<u>ESCROW:</u>			TOTAL:	0.00
<u>PAYROLL:</u>	MSA Payroll	Processing Date: 12.19.2025	B-1, B-14	30,921.57
	MSA Payroll	Processing Date: 01.02.2026	B-1, B-14	33,107.10
	MSA Payroll	Processing Date: 01.16.2026	B-1, B-14	39,656.36
			TOTAL:	103,685.03
<u>RENEWAL & REPLACEMENT:</u>	ATS Environmental Services Pumping Service, Inc.	Invoice GS2025156V	B-30 Renewal and I	6,461.04
		Invoice 1155753 & 1153722	B-30 Renewal and I	48,106.37
			TOTAL:	54,567.41
<u>ONLINE PYMTS & MANUAL CHECKS:</u>	Altice	Confirmation # 19448009 - Telephone/In	B-15 · Telephone/In	380.00
	Amazon	Transaction No. 260105-163221-d42622	B-13 · Office	690.32
	American Water Co.	Confirmation # 2214382427 - 12.09.25-0	B-31 · External Serv	1,126.88
	Direct Energy	Account # 1690648 - Confirm # 323694	B-16 · Electric	25,496.60
	Direct Energy	Account # 1690648 - Confirm # 325298	B-16 · Electric	38,460.81
	Local 32	Union Dues 12/2025	Union Dues	312.00
	Lowe's	Reference # 3277726480	B-19 · Maintenance,	453.79
	JCP&L	Confirm # 47364014 - Account # 100106	B-16 · Electric	11,018.55
	JCP&L	Confirm # 48175934 - Account # 100106	B-16 · Electric	6,591.15
	NJSHPB	Reference # 00660607 - 01.01.26-01.31.2	B-10 · Hosp	37,212.13
	PVSC	Confirmation # 200383675371 - 12.01.25	B-26 · Sludge Disp	36,093.20
	Primepoin	Invoice 692781 - 12.19.2025	B-31 · External Serv	31.88
	Primepoin	Invoice 694885 - 01.02.2026	B-31 · External Serv	44.38
	Primepoin	Invoice 696691 - 01.16.2026	B-31 · External Serv	36.00
	Shell/WEX Fleet Services	12.05.25-12.30.25 - Confirmation # 816E	B-17 · Fuel/Oil	213.92
	Treasurer, State of New Jersey	Confirmation # 70001-161164137 - Annual	B-24 · NJDEP Fees	50.00
	UNUM	Billing # 00590889-0001 - Coverage Per	B-11 · Disability Insu	1,586.78
	NJ Division of Pension & Benefits	12/2025 Estimated Monthly PERS - Refei	Accounts Payable	5,696.18
	US Bank	Invoice 20260201-S340 384-08	Debt Service:Debt S	19,469.91
	US Bank	Invoice 20260201-S340 384-10	Debt Service:Debt S	41,723.12
	US Bank	Invoice 20260201-S340 384-09	Debt Service:Debt S	108,311.00
	US Bank	Invoice 20260201-S340-384-07	Debt Service:Debt S	6,314.22
	VALIC	Confirmation # 454821 - Processing 12.16	Accrued Payroll Lia	235.00

Name	Memo	Split	Amount
VALIC	Confirmation # 460456 - Processing 01.1 Accrued Payroll Lia		235.00
Verizon	12.02.25-01.01.26 - Cell Phones & Meter B-15 · Telephone/In		<u>326.79</u>
		TOTAL:	340,109.61



CORRESPONDENCE

A

State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

DIVISION OF WATER SUPPLY & GEOSCIENCE

401 East State Street

P.O. Box 420, Mail Code 401-02C

Trenton, New Jersey 08625-0420

Tel: (609) 633-1418 • Fax (609) 777-1951/984-0565

PHILIP D. MURPHY

Governor

TAHESHA L. WAY

Lt. Governor

SHAWN M. LATOURETTE

Commissioner



12/22/2025

TO: Public Water Systems That Have Not Met Initial Monitoring Requirements for PFAS

FROM: Patricia Ingelido, Director, *Patricia Ingelido*
Division of Water Supply & Geoscience

SUBJECT: Requirement for Per- and Polyfluoroalkyl Substances (PFAS) Initial Monitoring

Based on the Division of Water Supply & Geoscience's (Division) review of analytical results for per- and polyfluoroalkyl substances (PFAS), your public water system does not meet initial monitoring requirements as outlined in the United States Environmental Protection Agency's (EPA) final National Primary Drinking Water Regulation (NPDWR) at 40 CFR 141.902 (b) (1) for all six PFAS analytes at one or more entry points to the distribution system (EPTDS). These analytes include PFOA, PFOS, PFNA, PFHxS, PFBS and HFPO-DA (GenX chemicals). Therefore, your drinking water system will be required to monitor quarterly for PFAS **beginning in the 1st (first) quarter of 2026**, if not already doing so.

Pursuant to 40 CFR 141.901 and 902(b) (1), each quarterly sample must be collected two to four months apart at each EPTDS and analyzed by a New Jersey certified laboratory using EPA drinking water method 533 or 537.1. If you have PFAS monitoring results that you have not submitted to the Division for evaluation, you must do so prior to January 10, 2026, in order for the data to be considered towards your initial monitoring requirements.

More detailed information regarding PFAS monitoring changes will be forthcoming.

If you have any questions, contact the Division at 609-292-5550 or watersupply@dep.nj.gov. When contacting the Division, include "Requirement for PFAS Initial Monitoring" in the email subject and your system's PWSID so we can assist you more efficiently.



CORRESPONDENCE

B



903 2500 00 9 L1DP I
SEQ001-004206

MUSCONETCONG SEWERAGE AUTHORITY
ATTN: DIRECTOR
110 CONTINENTAL DR N
BUDD LAKE NJ 07828-1212



RECEIVED

DEC 15 2025

MSA

A Message from the Director, U.S. Census Bureau:

We request your participation with the **2025 Annual Survey of Local Government Finances**. This survey provides the only source of nationwide and comprehensive information on state and local government finances. Results of this survey are used by the U.S. Congress, federal agencies, state governments, other local governments, educational and research organizations, and the general public. For example, these data are often used to determine the amount of federal grant money your state government is required to pass through to local governments.

Authentication Code: [REDACTED]

Due Date: January 13, 2026

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer helpline at 1-800-832-2839, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

George M. Cook
Chief of Staff, performing the non-exclusive functions
and duties of the Director

1/16/26

MUSCONETCONG SEWERAGE AUTHORITY

Director's Report

January 2026



Administrative:

- Processed employee attendance and payroll worksheets.
- Started the 2025 Annual Survey of Local Government Finances on 12/15/25. Will have it completed prior to the January 13, 2026, deadline.
- Fully Executed S.T.B.B. resolution & Settlement agreement sent to Labor & General Attorneys for file on 12/22/25.
- S.H.B.P. premium spreadsheet sent to Personnel & Finance Committee on 1/05/26 for review and information. Premiums increased by 36%.
- Completed (online) 2025 Annual Survey of Local Government Finances on 1/08/26. Due date was 1/13/26.

Regulatory:

Completed, Conducted and E-Filed / Filed the following NJDEP reports/ requirements:

- Monthly Sludge SL3A – (Dec) completed and efiled on 1/13/26.
- Monthly Surface Water DMR – (Dec) completed and efiled on 1/13/26.
- Storm Water monthly inspection on 1/13/26.
- SPCC monthly inspection on 1/13/26.
- U.S.T. (3) inspections on 1/13/26.
- Monthly Flow Data (Dec) recorded on 1/06/26.
- Monthly Sludge Data (Dec) recorded on 1/12/26.
- Monthly RWBR (Dec) report completed 1/06/26.
- Monthly Plant Data (Dec) scanned & filed 1/12/26.
- Monthly Mission System Collection System data (Dec) filed on 1/05/26.
- Monthly O.A.T. data (Dec) filed on 1/05/26.
- Annual FCQ, Registration, Insurance Policy & Fee processed at NJDEP online on 1/05/26 for UST 018164.
- Quarterly physical connections (3) testing on 1/06/26.
- Annual RWBR report for 2025 submitted to DWQ on 1/06/26.
- Annual 2025 SL3P SQAR report completed and efiled on 1/12/26. 8,609,200. Gallons for 2025
- Spoke with Jim Cosgrove on 1/08/26 to follow up – Monte Carlo model, Permit Renewal & 1/7/26 Amicus Brief.

Happy New Year! I just wanted to remind you that the Musconetcong Sewerage Authority NJPDES permit presently has nitrate effluent limits that become effective on March 1, 2026. You have asked that additional upstream nitrate data be collected over the winter and spring of 2026 to augment the data collected in 2024 that were submitted to you in our nitrate study report on December 23, 2024. MSA has agreed to collect the additional data. Therefore, you have agreed to stay the nitrate effluent limits pending the completion of the additional data collection program, additional Monte Carlo simulations, an addendum to our report, and your review of the addendum.

Therefore, MSA would appreciate you issuing a letter staying the nitrate limits as soon as possible.

- Annual Effluent IC25 Bioassay Toxicity testing the week of 1/26/26.

1/16/26

Meetings & Events:

- Engineer 'catch up" meeting on 1/09/26.
- A.E.A. meeting on 1/14/26 – pfas settlement hearing on 1/07/26, Senate bill S1042 (see below bill), cost estimates for wastewater for pfas removal.
- 2025 budget meeting with accountant on 1/14/26. Transfers, amendments, future debt service reserves discussion.
- Semi – Annual Boot truck on 1/15/26. Service for boots for employees on site.
- Monte Carlo sampling (phase 2) started on 1/15/26. NJDEP approved revised QAPP.
- NJWEA workshop on 1/20/26.
- Personnel Committee meeting on 1/21/26. Union Contract discussion.
- JIF "renewal overview" webinar on 1/28/26.

Facility Management:

- Evaluating "Old Service Bldg" in terms of safety and structural integrity. Reports from 2016 are being reviewed. Water for sub-surface level was pumped out on 9/9/25. All precautions were met regarding potential energy sources. Building is in very poor condition.
- Aerator 4D had a motor failure on 12/8/25. Spare was on inventory and replaced. However, there are concerns about the actual drive unit. This is an original drive from 1995. As you may recall the unit ahead of it (4C) was replaced in Q1 2025. I have requested pricing, availability, and Co-Op status from Vendor.
- Aerator 3C is showing signs of failure. Met with vendor on 1/07/26 and discussed additional discount pricing if two (2) units were purchased. He is asking manufacturer for a discount. They are offering a \$5,193.00 or (3.14%) discount when two are purchased. 165,220 to 160,007.
- Flash Mixers (4), Waiting for a date for installation by GMH. The 4 units were delivered to MSA on 1/16/26.
- Pump Stations Vactor Cleaned on 1/13/26.
- Energy Cost and Battery Storage discussions with Gabel Associates – see email. As you know, electric rates have been rising substantially, driven primarily by increases in the market price for electric generation capacity across the region. This increase stems largely from higher peak electricity demands by customers throughout the region. Fortunately, battery energy storage (which shifts electricity usage from on-peak to off-peak periods) has advanced to become an effective way to manage and reduce these rising costs at your facilities.

Developing and installing on-site storage can directly reduce the amount of capacity your facilities need to purchase from the grid, thereby reducing your overall electricity costs. In addition, the New Jersey Board of Public Utilities (BPU) is expected to introduce a new incentive program that may provide financial support for battery storage project development. These programs are likely to be highly competitive, and by exploring feasibility now, we can help to make sure you are prepared to move quickly on this new incentive opportunity once available.

Reserve Accounts: \$1,568,740. as of 1/13/26

- Capital Account, B-29 – current balance \$1,235,354.
- Additional 150K funding Q2 thru Q4
- Renewal & Replacement, B-30 – current balance \$333,386.
- Contract 375, MCCPC# 53 – additional \$26,950 approved on 9/16/25
- Flash Mixers, \$115,963.00 – PVSC Co-Op, B414-5
Additional 150K funding Q2 thru Q4

Capital Forecast:

- Long- Term and Short-Term Capital Projects available as part of the Capital Plan.
- Aeration Replacement – original equipment 1992 and 1995

1/16/26

- Clarifier Rehabilitation – rings, steel, etc.
- Collection System Cleaning & CCTV – last done in 2011/2012
- U.V. System – the system was installed in 2006. Near E.O.L.
- Sludge Mixing System- Drive unit, shaft, and impeller.
- Plant Wide Electrical Infrastructure.
- Chemical Storage Tanks & Feed Systems.
- Arc Flash testing

James Schilling



Director

Bill S1042

SENATE, No. 1042 STATE OF NEW JERSEY

221st LEGISLATURE

SYNOPSIS

“Protecting Against Forever Chemicals Act”; establishes requirements, prohibitions, and programs for regulation of perfluoroalkyl and polyfluoroalkyl substances (PFAS).

CURRENT VERSION OF TEXT

Introduced Pending Technical Review by Legislative Counsel.

An Act concerning perfluoroalkyl and polyfluoroalkyl substances, supplementing Title 13 of the Revised Statutes, and making an appropriation.

Be It Enacted by the Senate and General Assembly of the State of New Jersey:

1. This act shall be known and may be cited as the “Protecting Against Forever Chemicals Act.”
2. The Legislature finds and declares: that perfluoroalkyl and polyfluoroalkyl substances, or PFAS, are man-made chemical compounds that have multiple fluorine atoms bonded to a chain of carbon atoms; that there are several thousand different types of PFAS, and new types are invented on a nearly daily basis; that since the 1930s, PFAS have been widely used in countless consumer products because they repel oil, water, and grease;

1/16/26

and that PFAS continue to be used across a variety of industries for a variety of purposes and are ultimately contained in many of the products sold in the State.

The Legislature further finds and declares: that the carbon-fluorine bond used to make PFAS is one of the strongest chemical bonds and does not break down under typical environmental conditions; that PFAS are nicknamed “forever chemicals” because they accumulate in the environment, rather than break down, over time; that PFAS enters the environment through manufacturing processes and waste streams, and humans are exposed through contaminated food, dust, air, drinking water, and certain consumer products; that human exposure to these chemicals has been linked to endocrine disruption, cancer, immuno-toxicity, and developmental impacts; and that PFAS have been detected in the blood serum of 98 percent of humans tested.

The Legislature further finds and declares: that contamination of air, soil, and water in the State from PFAS poses a significant threat to the environment of the State and to the health of its citizens; that the full extent of PFAS contamination in the State is not presently known, but is anticipated to be widespread and to require a significant expenditure of resources to identify and remediate; and that, to address the imminent threat of further contamination of air, soil, and water in the State and protect the public health of citizens in the State, it is imperative to conduct PFAS-related research within the State and to phase out the sale of certain nonessential products containing PFAS.

The Legislature therefore determines that it is in the best interest of the residents of New Jersey for PFAS to be prohibited from being intentionally added to certain products being manufactured and sold within the State, for manufacturers of cookware products containing PFAS to notify consumers about the presence of PFAS in their products, and for educational programming and research concerning PFAS to be available to residents in the State.

**Maintenance Report
JANUARY 2026
Treatment Plant**

GREASED/INSPECT OIL LEVELS THE FOLLOWING EQUIPMENT:

- Gravity thickener rakes No. 1 & 3
- Grit blowers No. 3 & 4
- Service water and dilution water pumps
- Primary clarifier drives No. 1 & 2
- Aerators plant No. 1 & 2
- Secondary clarifier drives No. 1 & 2
- Greased RAS pumps plant 1&2
- Filter Screen bearings #1, 2, 3 & 4
- Headworks mechanical bar screen bearings
- Overflow pumps



REPAIRS/MAINTENANCE MADE ON FOLLOWING EQUIPMENT:

- JCP&L Swapped out meters to new smart meters at Pump stations 4&6
- VFD replaced for drum thickener Plant #2 thickener building.
- Alarm light and buzzer added to drum thickener VFD and control added to shutoff feed pump to thickener drum.
- New bearings installed in MAG tank blower.
- Delpak pump #1 replaced with a stenner peristaltic pump due to failure of original Grundfos diaphragm pump.
- Front gate drive clutch adjusted due to slow/sticking issue
- Plant #1 Grit building sump pit shutoff float replaced with new N/O float
- New garden hoses, Nozzles and Quick connects added to pump stations 3&4 for operations
- Filter screen #4 Spray water pump pressure issue resolved: Pump clogged with algae. Disassembled impeller sections, removed algae, cleaned and reassembled. 50PSI normal functionality restored.

GENERAL MAINTENANCE ON FOLLOWING:

- Cleaned out grease traps on aerated grit chambers No. 1 & 2
- Disposed of 5.84 cubic yards of grit for month
- Cleaned baskets at Pumping stations No. 2, 3, 4, 5 & 6
- Cleaned U.V. bulbs in channels No. 1 & 3 in disk filter bldg. No. 1
- Added Bio-bags to Pumping station wet wells for grease control.
- Generators ran and tested at all pumping stations and main plant.
- Pumped down and cleaned out primary scum boxes No. 1 & 2
- Inspected leak detection device for underground storage tanks at main plant and pumping station No. 1
- Fire extinguishers inspected for month.
- Removed cover for underground storage tanks for inspection and water accumulation.
- Cleaned draft tubes on secondary clarifiers No. 1, 2, 3, & 4
- Cleaned out center rings on gravity thickener tanks No. 2 & 3
- Drum Thickener bearings Greased Bi-weekly
- Flushed out magnesium discharge supply lines for plants No. 1 & 2
- Cleaned screens on disk filters No. 1, 2, 3 & 4.
- Flushed out aluminum chloride lines with service water at main service bldg.
- Pumped water out of electrical manholes at main plant
- Washed down primary and secondary clarifiers for plants No. 1 & 2
- Front Loader Greased, Tire pressure maintained.
- Main Plant and pump stations landscaping/cleanup
- Mower battery maintained via Trickle charger after use
- Plowed/Salted main plant and pump stations

Submitted by,
Alfie Defelice
Operations/Maintenance, Treatment Plant

Musconetcong Sewerage Authority Flow Report

DATE	BYRAM FLOW	NETCONG FLOW	ROXBURY FLOW	MT. OLIVE FLOW	STANHOPE TOTAL	HOPATCONG FLOW	MT. ARL' TO N FLOW	PLANT EFF FLOW	RAINFALL INCHES
12/1/2025	38014	329818	303093	615050	199263	350628	132861	2113300	0
12/2/2025	24278	348539	328956	624146	217895	368695	146702	1928400	0.11
12/3/2025	45573	346429	286055	626806	206627	357135	133523	2196700	0.02
12/4/2025	45917	339578	293940	619557	200453	355128	135605	2039500	0.01
12/5/2025	42163	362023	288463	623077	199574	334937	155894	1983700	0
12/6/2025	36756	352023	318425	627022	211306	358229	145544	1953400	0.01
12/7/2025	38515	347443	341444	587213	222761	378030	153216	2022400	0.01
12/8/2025	43204	345625	307177	600936	195868	357803	138210	2079100	0
12/9/2025	44540	365982	290578	622173	194424	354572	135678	1993300	0
12/10/2025	34506	351538	305400	629478	204155	340819	138654	2029400	0.26
12/11/2025	45837	359120	288187	632674	196904	346964	139313	2024800	0
12/12/2025	50476	357807	297015	621063	199265	346268	140859	2003000	0
12/13/2025	38232	339802	322490	618101	208281	361671	140065	1998900	0
12/14/2025	28007	354532	339303	576128	222056	388275	158445	1955700	0
12/15/2025	48623	354291	307440	605392	207062	352501	142823	2166400	0
12/16/2025	50419	353866	305553	635728	200069	343899	138138	2023400	0.01
12/17/2025	45812	338083	311747	651665	207095	341670	139523	2051000	0.08
12/18/2025	47013	336454	305473	659369	200763	339784	139620	2052400	0.02
12/19/2025	40772	477774	435345	706326	287649	425166	170421	2555800	0.25
12/20/2025	47290	394318	388643	654480	263930	418697	161402	2445300	0
12/21/2025	41473	374347	390088	599643	255278	423297	165254	2286500	0.24
12/22/2025	43772	356719	332639	613174	228986	381623	144532	2245200	0
12/23/2025	31506	347718	338235	645746	230792	392628	147074	2124500	0
12/24/2025	45279	375115	362896	656128	243696	416640	159961	2258300	0
12/25/2025	14008	327155	340633	554372	216620	388836	142201	2133500	0
12/26/2025	33048	341407	325579	584335	221071	394042	145270	1926700	0
12/27/2025	29865	344510	326169	579362	224559	403615	150650	1986100	0
12/28/2025	37320	345294	348308	599830	235155	396563	152456	2091300	0
12/29/2025	33992	357314	341241	651863	227952	367322	147501	2155400	0.45
12/30/2025	42517	360665	312647	672852	229751	369747	142958	2202500	0
12/31/2025	42332	361682	339708	653395	239934	383798	151694	2124400	0
AVERAGE	39712	356354	326544	624099	219329	372225	146324	2101623	INCHES
Total MG	1.23	11.05	10.12	19.35	6.80	11.54	4.54	65.15	1.47
Dates of estimated readings									
Allocation	105,750	452,000	767,000	1,533,000	535,250	580,000	330,000	4,310,000	
% Total	37.6%	78.8%	42.6%	40.7%	41.0%	64.2%	44.3%	48.8%	

SERVICE WATER

TOTAL MG = 0.31

MUSCONETCONG SEWERAGE AUTHORITY



Office Manager Monthly Report

Composed by: Jilliam Martucci

January - 2026

Administrative:

- Continued to work alongside Labor and General Counsel related to the PERS Audit.
- Coordinating JCP&L representatives with MSA Personnel to have smart meters installed at MSA plant, pump stations & meter chambers.
- 01.08.2026: Completed Pension Processing – Part 1 Webinar, 9:00am-11:00am.
- 01.12.2026: Received OPRA request related to Contract 270 dating back to 2018, communicated with Director, Counsel & Engineer to compile documents to send as per request.
- 01.12.2026: Coordinated JCP&L technician to be on site with Alfie at Mount Arlington & Stanhope facilities to swap out meters.
- 01.13.2026: Forwarded necessary documents related to OPRA request for Contract 270 from 2018.

IT:

- 01.07.2026: Coordinated replacement of UPS with IT/BMT for the server in the control room, unit has reached EOL.
- 01.12.2026: Assisted Marc from BMT while on site to replace ups battery, also reviewed MSA devices on site, performed server maintenance.

- Phishing Security Test Reports:

D do-not-reply@knowbe4.com
To: itadmin; Jillian Martucci
① Retention: Retain records (15 years) Expires: Mon 12/10/2040 9:49 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Phishing Security Test Report
12/05/2025 - 12/11/2025

Campaign: Baseline Test
100% from category: Content Events, 100% from Sender, 100% from Campaign, 100% from Results, 100% from Groups: Users

Statistics [See report at https://training.knowbe4.com](#)

Phishing Percentage	Recipients	Delivered	Opened	Clicked	OR Code Scanned	Replied	Attachment Opened	Macro Enabled	Data Encoded	PAB Enabled	Bounced
0.0%	9	9	1	0	0	0	0	0	0	0	0

Phishing Percentage is calculated from the total number of phishing test failures divided by the number of items delivered.

Phishing Email Sent [See report at https://training.knowbe4.com](#)

Phishing email was sent to 9 recipients. Each recipient received a different email. Go to this Phishing Security Test's users page to see which user received which email.

[Log in to https://training.knowbe4.com](https://training.knowbe4.com)
KnowBe4 Inc.

D do-not-reply@knowbe4.com
To: itadmin; Jillian Martucci
① Retention: Retain records (15 years) Expires: Mon 12/31/2040 12:19 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Phishing Security Test Report
12/23/2025 - 01/02/2026

Campaign: Baseline Test
100% from category: Content Events, 100% from Sender, 100% from Campaign, 100% from Results, 100% from Groups: Users

Statistics [See report at https://training.knowbe4.com](#)

Phishing Percentage	Recipients	Delivered	Opened	Clicked	OR Code Scanned	Replied	Attachment Opened	Macro Enabled	Data Encoded	PAB Enabled	Bounced
0.0%	9	9	0	0	0	0	0	0	0	0	0

Phishing Percentage is calculated from the total number of phishing test failures divided by the number of items delivered.

Phishing Email Sent [See report at https://training.knowbe4.com](#)

Phishing email was sent to 9 recipients. Each recipient received a different email. Go to this Phishing Security Test's users page to see which user received which email.

[Log in to https://training.knowbe4.com](https://training.knowbe4.com)
KnowBe4 Inc.

D do-not-reply@knowbe4.com
To: itadmin; Jillian Martucci
① Retention: Retain records (15 years) Expires: Mon 12/17/2040 12:05 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Phishing Security Test Report
12/15/2025 - 12/21/2025

Campaign: Baseline Test
100% from category: Content Events, 100% from Sender, 100% from Campaign, 100% from Results, 100% from Groups: Users

Statistics [See report at https://training.knowbe4.com](#)

Phishing Percentage	Recipients	Delivered	Opened	Clicked	OR Code Scanned	Replied	Attachment Opened	Macro Enabled	Data Encoded	PAB Enabled	Bounced
0.0%	9	9	0	0	0	0	0	0	0	0	0

Phishing Percentage is calculated from the total number of phishing test failures divided by the number of items delivered.

Phishing Email Sent [See report at https://training.knowbe4.com](#)

Phishing email was sent to 9 recipients. Each recipient received a different email. Go to this Phishing Security Test's users page to see which user received which email.

[Log in to https://training.knowbe4.com](https://training.knowbe4.com)
KnowBe4 Inc.

D do-not-reply@knowbe4.com
To: itadmin; Jillian Martucci
① Retention: Retain records (15 years) Expires: Mon 12/24/2040 11:34 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Phishing Security Test Report
12/22/2025 - 12/27/2025

Campaign: Baseline Test
100% from category: Content Events, 100% from Sender, 100% from Campaign, 100% from Results, 100% from Groups: Users

Statistics [See report at https://training.knowbe4.com](#)

Phishing Percentage	Recipients	Delivered	Opened	Clicked	OR Code Scanned	Replied	Attachment Opened	Macro Enabled	Data Encoded	PAB Enabled	Bounced
0.0%	9	9	0	0	0	0	0	0	0	0	0

Phishing Percentage is calculated from the total number of phishing test failures divided by the number of items delivered.

Phishing Email Sent [See report at https://training.knowbe4.com](#)

Phishing email was sent to 9 recipients. Each recipient received a different email. Go to this Phishing Security Test's users page to see which user received which email.

[Log in to https://training.knowbe4.com](https://training.knowbe4.com)
KnowBe4 Inc.

D do-not-reply@knowbe4.com

..
..

To: itadmin; Jillian Martucci

Sun 1/11/2026 3:35 PM

1 Retention: Retain records (15 years) Expires: Mon 1/7/2041 3:35 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Phishing Security Test Report

01/05/2025 - 01/10/2025

Campaign: Baseline Test

View this report by [Email Details](#), [Phishing Test Summary](#), [Reporting](#), [Retention](#), [Attachments](#)

Groups: Users

[Statistics](#) [See report at https://training.knowbe4.com](#)

0.0%	9	9	0	0	0	0	0	0	0	0	0	0
Phishing Test Percentage	Recipients	Delivered	Opened	Clicked	OR Code Scored	Replied	Attachment Opened	Message Enqueued	Data Encoded	FAIL	Reported	Bounced

From the [Percentage](#) table, the [Percentage](#) is calculated from the total number of phishing test failures divided by the number of emails delivered.

[Phishing Email Sent](#)

[See report at https://training.knowbe4.com](#)

Phishing email was sent to 9 recipients. Each recipient received a different email. Go to this Phishing Security Test's users page to see which user received which email.

[Log in to https://training.knowbe4.com](#)

KnowBe4 Inc.

- MSA PCR:



Musconetcong - PCR 183

ORGANIZATION
Musconetcong Sewerage Authority - MSA

EXECUTION DATE
Jan 5, 2026

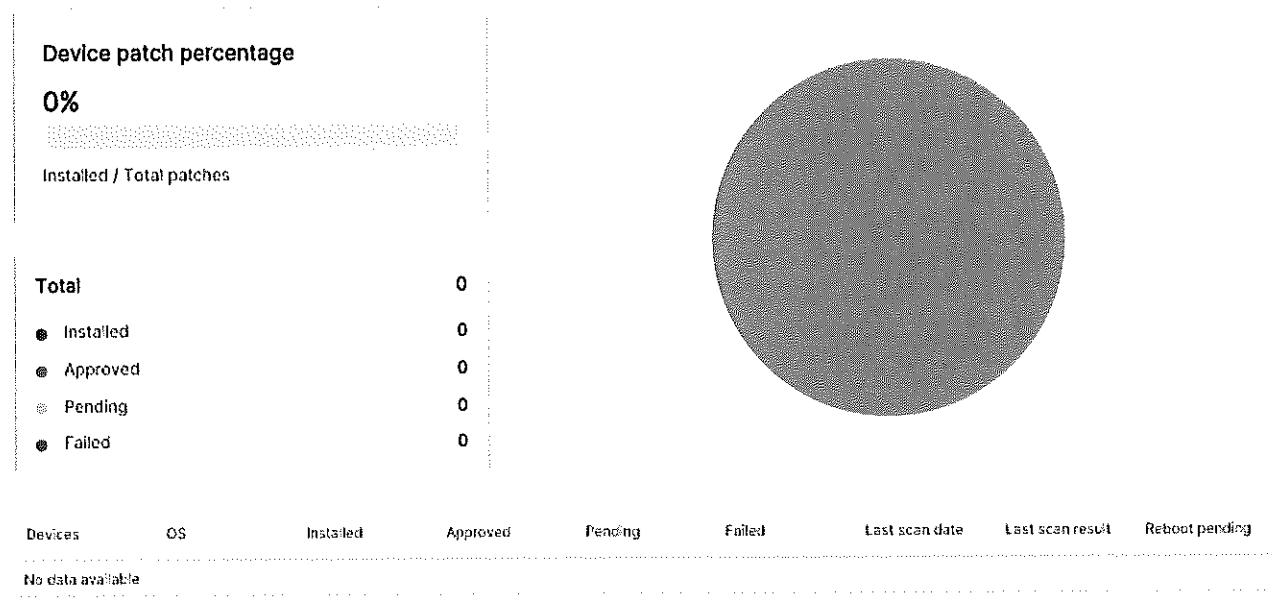
DESCRIPTION
Migrated report for Musconetcong Sewerage Authority - MSA

1

Devices

Score based on current state

Workstations

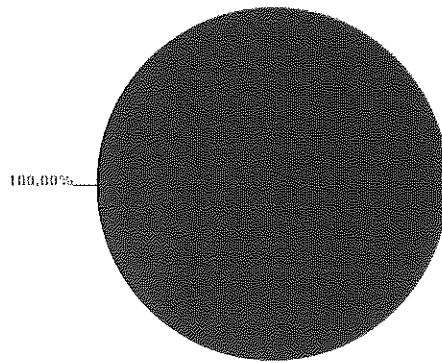


2

Patch Enablement

Score based on current data

Devices With Patch Management Policy Enabled / Total Machines



Device Patch Enablement

Enabled	8
Disabled	0

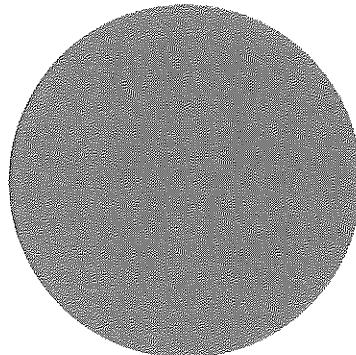
4

Servers

Device patch percentage

0%

Installed / Total patches



Total

Installed	0
Approved	0
Pending	0
Failed	0

Devices	OS	Installed	Approved	Pending	Failed	Last scan date	Last scan result	Reboot pending
No data available								

3

Financial:

- 01.05.2026: Reconciled MSA Bank Accounts.
- 01.14.2026: Met with auditor & Director to discuss 2025 end of year budget transfer, initiate amendments for approval. Reviewed QB with Auditor performed some internal housekeeping updates and reviews.

Personnel:

- 01.05.2026: Updated health insurance rate increases for payroll deductions.
- 01.09.2026-01.14.2026: Daily communication with employee (NB) spouse related to hospitalization and surgery.

Safety:

- 01.15.2026: Boot Truck on site for semi-annual safety boot selection.

Daily:

- Receive, sort, and distribute mail accordingly.
- Email correspondence.
- Route telephone calls

Bi-Weekly:

- Processed payroll 01.02.2026, 01.16.2026
- Processed bi-weekly VALIC payments 01.16.2026, 01.30.2026

Monthly:

- Processed December 2025 – January 2026 vouchers and checks
 - Coordinated review of vouchers with QPA
- Attended 12.18.2025 MSA Regular Board Meeting
- Transcribed 12.18.2025 Regular Meeting Minutes
- Established Preliminary and Final Agendas for the 01.22.2026 MSA Regular Monthly Board Meeting
- Placed office supply orders.
- Processed Estimated Monthly PERS payment for December 2025.
- Processed monthly Union Dues for December 2025.

Quarterly:

- 01.05.2026: Processed 2026 Q1 member township billing/invoices.

Annually:

- 01.05.2026: Archived 2025 vouchers/bill lists.
- 01.05.2026: Archived 2025 banking records and reconciliation reports.
- 01.06.2026: Uploaded the 2026 Budget Adoption to DCA/FAST site.

2026 Adopted Budget for Musconetcong Sewerage Authority has been submitted. | [Summarize](#) |

 DCA DoNotReply [DCA] <DoNotReply@dca.nj.gov>
To:  Jilliam Martucci
You forwarded this message on Tue 1/6/2026 10:59 AM
Retention: Retain records (15 years) Expires: Wed 1/2/2041 10:57 AM

Tue 1/6/2026 10:57 AM

| [View conversation](#) |

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Adopted Budget for the Musconetcong Sewerage Authority has been successfully submitted to the Division of Local Government Services. CONFIDENTIALITY NOTICE: "The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. Further, the information may be considered advisory, consultative or deliberative material, subject to the requirements established under N.J.S.A. 47:1A-1.1. If you are not the intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the email and any attachments."

[Reply](#) | [Forward](#)

- 01.12.2026: MSA Adopted Budget assigned for review.

2026 Adopted Budget for Musconetcong Sewerage Authority is now under review. | [Summarize](#) |

 DCA DoNotReply [DCA] <DoNotReply@dca.nj.gov>
To:  Jilliam Martucci
Retention: Retain records (15 years) Expires: Tue 1/8/2041 4:59 PM

Mon 1/12/2026 4:59 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Adopted Budget for the Musconetcong Sewerage Authority has been assigned to Albert Wolff for review. If you have any questions or comments, please contact them via email at Albert.Wolff@dca.nj.gov. CONFIDENTIALITY NOTICE: "The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. Further, the information may be considered advisory, consultative or deliberative material, subject to the requirements established under N.J.S.A. 47:1A-1.1. If you are not the intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the email and any attachments."

[Reply](#) | [Forward](#)

- 01.15.2026: 2026 MSA Budget approval by DCA.

 DCA DoNotReply [DCA] <DoNotReply@dca.nj.gov>
To:  Jilliam Martucci
You forwarded this message on Thu 1/15/2026 10:06 AM
Retention: Retain records (15 years) Expires: Fri 1/11/2041 9:56 AM

Thu 1/15/2026 9:56 AM

| [View conversation](#) |

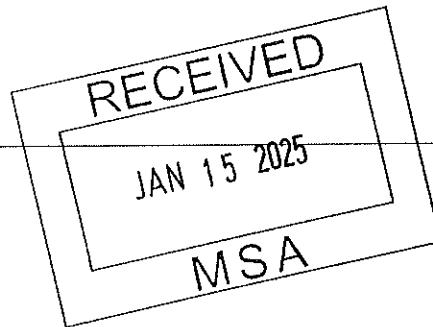
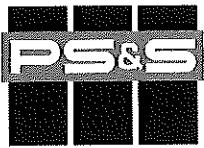
CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Jilliam Martucci,
The 2026 Adopted Budget for Musconetcong Sewerage Authority has been approved.

A signed copy of the budget document may be obtained from the [FAST](#) system.

Thank you,
Division of Local Government Services
CONFIDENTIALITY NOTICE: "The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. Further, the information may be considered advisory, consultative or deliberative material, subject to the requirements established under N.J.S.A. 47:1A-1.1. If you are not the intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the email and any attachments."

[Reply](#) | [Forward](#)



January 14, 2026

Musconetcong Sewerage Authority
110 Continental Drive
Budd Lake, NJ 07828

Education RE: January 22, 2026 Meeting
Monthly Consulting Engineer's Report

Energy Utility Dear Commissioners,

Healthcare The following outlines the status of the various projects underway by PS&S, LLC (*updated information provided in italics*):

Public Works

Real Estate 1. NJPDES Permit Renewal (*No current activity by PS&S*)

Science & Technology

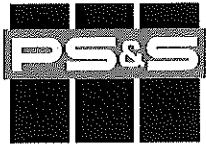
After review and comment by the Authority the final permit was issued on December 11, 2020. After review of the final permit, the Team prepared a Stay Request related to several of the conditions/limits in the permit. This was submitted by Counsel to NJDEP on January 5, 2021. A Request for Alternate Dispute Resolution was subsequently submitted by Counsel to NJDEP on January 10, 2021. The NJDEP denied the request by letter dated January 19, 2021. A letter dated July 22nd was received by the Authority approving the stay request related to the anticipated Nitrate limits/conditions. The Authority engaged the services of One Water Consulting to perform water quality data review. On November 18, 2024 the NJDEP issued their Final Decision on the Authorities challenge to the nitrate limits contained in the issued NJPDES permit. The Administrative Action denied the challenge. Pursuant to the One Water work, the Authority has been evaluating data and modelling nitrate using actual stream and plant flow and nitrate effluent data. The draft report prepared by One Water was finalized and submitted to NJDEP before the end of December. One Water prepared a Permit Modification request related to the permit nitrate limits. NJDEP recently provided comments and One Water provided response on April 15th.

2. Contract 360: Roofing/Service Building HVAC Project (*No current activity by PS&S*)

The project was deemed Substantially Complete in June 2024 upon receipt of the roof warranties. The Contractor has completed the project work including the final punch list work. Contractor has compiled final O&M Manuals and closeout documents. PS&S has completed the record drawings and the maintenance bond was received. PS&S had followed up on fan/heater noise in the lab. The repairs were made the week of August 4th. No further issues.

3. Contract 375: Handrails and Railings

PS&S was on-site on October 15th and 30th to review a handrail failure. A PS&S structural engineer reviewed the site of the failure and did a review of Plant's 1 & 2 handrails and railings. PS&S prepared a field report to provide a review of the site conditions and indicate follow-up recommendations. PS&S was authorized to proceed with design services to institute repairs at the December 2024 meeting. PS&S has completed the drone survey and the design details for the repairs to the handrails/railings. A review meeting and site review was held with MSA. Contract Documents/Bid Advertisement were released for bidding the week of April 21st. A pre-bid meeting/walk through was held on May 15th and the bid opening June 12th. Three bids were



received. The low of \$222,200.00 (All State industrial Painting, L.L.C.) was much higher than the Engineers Estimate and therefore all bids were rejected at the June Board Meeting. The Director reached out to several contractors through available co-ops and after several site visits obtained a quote of \$159,740 from Fox Fence. PS&S and the Director met with the contractor to review the scope and fee of their proposal and the Board awarded the contract to Fox Fence. Fox fence began work on August 13th. PS&S has been providing observation of the repairs which were nearing completion on September 9th when it was discovered that the railing/base plate and kick plate damage was more extensive than initially determined. A proposal was requested of the contractor to repair all remaining base plates (70) on both plants so there would be no concern for potential shearing of the handrails. PS&S negotiated with the contractor regarding his initial proposal of \$31,230 and settled on a fee of \$26,950 which was authorized by PO on September 16th. The formal authorization of the final change order amount occurred at the September Board Meeting. Work was completed on October 29th based on review/inspection by PS&S, including all punch list items. *Project close out complete..*

4. NJ I Bank Application/Services - Roofing/Service Building HVAC Project

The contractors final payment requisition and close out change order has been processed and submitted to NJDEP as part of the loan close out. PS&S assisted with several clarifications required relative to the loan reimbursements and an inquiry related to an NJ I Bank audit and an issue the NJDEP summary of costs.

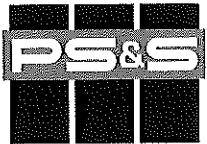
5. Plant Process Model and Evaluation (*No current activity*)

A project kick-off meeting and plant tour took place on October 6th at the MSA. After data collection and model calibration a Technical Memorandum was ultimately prepared summarizing the findings and recommendations of the model evaluation and a meeting was held on October 23rd with Hazen to review the final report. A follow up meeting to review next steps and issues with the aeration tank mixers was held on November 8th. As a follow up to the meeting discussion a proposal was prepared to evaluate interim options for the aerators in the event the plant aeration system requires reconfiguration/modification to meet future conditions. PS&S is tracking the effort regarding nitrate under this work task. PS&S attended a meeting on December 9th regarding the plant nitrate modeling.

6. Miscellaneous (*updated information provided in italics*)

- PS&S has been assisting with the evaluation and updating of the controls for five of the six MSA pump stations. Several different proposals for replacement of the controls and related improvements have been reviewed by PS&S. Work on the PS #1 controls is complete. A PO was issued to Pumping Services Inc. (PSI) for the implementation of the upgrades utilizing the PVSC Co-Op for pump stations 2-5. The installation at pump stations 2-4 by PSI began on August 18th and were completed on August 29th. *PS&S was on site overseeing work performed by PSI for the controls upgrade at pumping station no. 5. Work is now complete..*

- The Authority has received TWA applications from the Borough of Hopatcong and Township of Roxbury for discharge of backwash water from potable water PFAS (et al) treatment systems to the collection system in each municipality. The Hopatcong application was submitted as "Request for TWA Endorsement". The Roxbury discharge proposal was presented to the Director

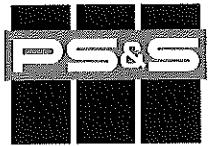


and representatives of PS&S and One Water on February 14th. A letter from Township consultant Mott MacDonald requesting the Authority's review and endorsement of the Township of Roxbury's Well No. 2 PFAS Treatment Facility Treatment Works Approval (TWA) application was received on August 8th. A resolution regarding the application was drafted by Counsel and acted upon in the August 2025 meeting. A Letter of Authorization (LOA) accepting the discharge was prepared and issued to Hopatcong. *(No current activity by PS&S)*

- PS&S attended a meeting On March 16, 2023 with NJDEP and other stakeholders related to a substantial development project in Mount Olive in ITC East (Continental Crossing). MSA was to be advised regarding any implications to the Wastewater Management Plan or any Treatment Works Approval requirements. Subsequent to the meeting the developers engineering consultant reached out to PS&S to inquire regarding the process for obtaining endorsement from the Authority. PS&S received and reviewed correspondence dated May 1, 2023 from the development consultant requesting the Authority to sign the New Jersey Department of Environmental Protection (NJDEP) Treatment Works Approval (TWA) permit Statement of Consent form WQM-003-T for the above referenced project. PS&S reviewed the documents and provided a letter to the Authority recommending signing the TWA Statement of Consent. The developer has submitted an Environmentally Sensitive Grant Waiver Request to the Authority for submittal to USEPA. PS&S has finalized and submitted a request letter to USEPA on August 28, 2023. Approval of the Grant waiver was received from the USEPA Region 2 Administrator on December 14, 2024. PS&S provided notification to the project engineer. PS&S obtained a copy of the NJDEP TWA Permit for MSA's files. *There has been no further action by PS&S.*

PS&S attended a meeting on April 13, 2023 with Morris County and their consultant, Malick and Scherer (M&S), regarding road improvements planned for Landing Road related to a bridge replacement in Mt Arlington. The improvements will require 6 Authority manholes to be reset. 1 of the 6 may require rebuilding. Brief follow-up meetings were held on May 4th and June 1st to review updated drawings and discuss MSA concerns. M&S has indicated the County is on board with funding and keeping the MSA manhole work in their contract. A new Utility Understanding memo will be drafted identifying all parties' responsibilities once the manhole work has been finalized. PS&S and the Authority are currently corresponding in order to confirm everyone is on the same page regarding the work. Revisions to the design based on previous MSA comments were received in early August. PS&S reviewed and responded to the revised plans. The work is anticipated to occur in 2024. Revised contract documents from Malick and Scherer were recently received regarding the Landing Road project. PS&S has prepared some comments and submitted them to the County's Engineer and has forwarded the "Utility Understanding" document to Counsel for their review. PS&S has reviewed the latest iteration of the contract documents and submitted several comments to the documents. As of this date all PS&S comments have been addressed. An updated set of plans was received the first week of September and were reviewed by PS&S; several comments were provided. *There has been no further action by PS&S.*

- An inquiry from the Township of Jefferson regarding discharge of 1.1 million gallons per day (MGD) to the Authorities system has been received. The Director and PS&S met with the Township Administrator and their professionals on October 27, 2023. They are currently working on updating planning documents related to sewerering large portions of the Township and presented an overview. The MSA received a draft report from the Army Corps of Engineers and an inquiry to set up a meeting to discuss. A meeting was held on January 17, 2025. PS&S advised the Township



they should provide formal request for any data they require in order to perform studies and cost evaluations related to the Authority's infrastructure. *There has been no further activity.*

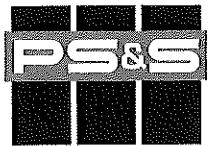
- PS&S received and reviewed documents for the Southwinds Development located on Lots 7 and 8, Block 9402, 1923 State Highway 46 in Roxbury Township. The development required a USEPA ESA waiver, a WQMP amendment and a TWA approval. PS&S prepared and submitted the ESA waiver documents to the USEPA which were reviewed and approved by the USEPA. PS&S forwarded the approval letter to the applicants engineer. *There has been no further activity.*
- The MSA received a letter and infrared thermography report dated April 18th from CNA, the Authorities insurance carrier detailing electrical equipment that requires maintenance. PS&S reviewed the report and made recommendations. In response the Authority engaged PS&S to assist in procuring a licensed electrician from Pumping Services Inc. (PSI) to provide maintenance of the critical assets identified in the infrared report. Based on the photos and temperature measurements provided in the Infrared Survey Report, there are 26 pieces of equipment found to require remediation. Mostly caused by corrosion and loose connections.

On April 29, 2025 a coordination meeting was held at the Authority to review the infrared report and provide a summary of work to PSI. A construction schedule was agreed upon in order to begin work the week of May 12, 2025.

On May 12, 2025 PSI's staff, including a licensed electrician, began tightening the identified electronic equipment, repairing necessary components, and replacing wire where needed. Tightening was completed per wire sizes and manufacturer specifications. In addition, PS&S advised PSI to check and if required tighten additional components within the motor control buckets for routine maintenance. All the identified work has been completed and was witnessed by PS&S. PSI provided a final report which was reviewed by PS&S. *There has been no further activity.*

- *PS&S met with the Director on January 9th and will be following up on several work items including concerns for the condition of the Old Service Building.*
- *PS&S had previously submitted a proposal for budgeting/consideration by the Board to implement an Arc Flash Study.*
- On November 25th, PS&S conducted a site visit to review environmental compliance records. The review included an examination of compliance documentation and logs related to current air permits, inquiries regarding changes in the past and upcoming year, review of the current SPCC Plan, and a search through DEP Online records to confirm NJDEP program applicability and pull applicable permits. On Tuesday, December 9th, PS&S conducted the annual in-person SPCC (oil prevention pollution) training. Training included updating and presenting a site-specific SPCC powerpoint presentation. *SPCC work is complete.*

Should you have any questions regarding the above, please contact me at 732-584-0371.



Musconetcong Sewerage Authority
Monthly Engineers Report
December 19, 2024 Meeting

Very truly yours,

PAULUS, SOKOŁOWSKI AND SARTOR, LLC

A handwritten signature in black ink, appearing to read 'James R. Wancho, PE'.

James R. Wancho, PE
Vice President

cc. James Schilling, Director

RESOLUTION NO. 26-01

Resolution to Amend the 2025 Operating Budget

WHEREAS, the Musconetcong Sewerage Authority's annual budget for the fiscal year ending December 31, 2025 was adopted on January 23, 2025; and

WHEREAS, it is desirous and necessary to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated during the fiscal year; and

WHEREAS, N.J.A.C. 5:31-2.8, Local Authorities Budget Law permits the governing body by resolution adopted by not less than a majority vote of the full membership thereof, transfer the amount of excess to those appropriations deemed to be insufficient;

NOW THEREFORE BE IT RESOLVED that the Board of the Musconetcong Sewerage Authority hereby authorizes the following appropriation transfers affecting the fiscal year 2025 be approved:

		<u>Transfer From</u>	<u>Transfer To</u>
Administration: Other Expenses	B-2	\$ 12,000.00	
Cost of Providing Services: Salaries & Wages	B-14	92,000.00	
Cost of Providing Services: Fringe Benefits: Social Security	B-8	4,000.00	
Cost of Providing Services: Fringe Benefits: Disability Insurance	B-11	3,000.00	
Cost of Providing Services: Other Expenses: Trustee Admin Fees	B-12	10,000.00	
Cost of Providing Services: Other Expenses: Electric	B-16	118,000.00	
Cost of Providing Services: Other Expenses: Education/Training	B-28	8,000.00	
Cost of Providing Services: Other Expenses: Office	B-13	2,000.00	
Cost of Providing Services: Other Expenses: IT & Cyber Security	B-33	4,000.00	
Cost of Providing Services: Other Expenses: External Services	B-31	7,000.00	
Cost of Providing Services: Other Expenses: Maintenance/Repairs	B-19	4,000.00	
Cost of Providing Services: Other Expenses: Insurance	B-20	1,000.00	
Cost of Providing Services: Other Expenses: NJDEP Fees	B-24	1,000.00	
Cost of Providing Services: Other Expenses: Permit/Compliance Fees	B-23	10,000.00	
Cost of Providing Services: Other Expenses: Sludge Disposal	B-26	70,000.00	
Cost of Providing Services: Other Expenses: Contingency	B-22	25,000.00	
Principal Payments on Debt		101,000.00	
Cost of Providing Services: Fringe Benefits: Hospitalization	B-10	\$ 34,000.00	
Cost of Providing Services: Other Expenses: Legal	B-3	10,000.00	
Cost of Providing Services: Other Expenses: Engineer	B-5	9,000.00	
Cost of Providing Services: Other Expenses: Fuel Oil/Gasoline	B-17	2,000.00	
Cost of Providing Services: Other Expenses: Supplies/Chemicals	B-18	27,000.00	
Interest Payments on Debt		15,000.00	
Reserves: Reserve for Future Debt Service	B-32	375,000.00	

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution be filed forthwith to the Director of the Division of Local Government Services for his certification of the Authority Budget so amended.

MUSCONETCONG SEWERAGE AUTHORITY

Steve Rattner – Chairman

Joseph Schwab – Secretary / Treasurer

Dated: January 22, 2026

Governing Body

Recorded Vote

Member:	Aye	Nay	Abstain	Absent
Andrew Cangiano				
Michael Grogan				
John Hemmindinger				
Brian McNeilly				
Melanie Michetti				
Steve Rattner				
Anthony Riccardi				
Thomas Romano				
Ricard Schindelar				
Joseph Schwab				
Elmer Still				
Jack Sylvester				

RESOLUTION NO. 26-02

Resolution to Amend the 2025 Capital Budget

WHEREAS, the Musconetcong Sewerage Authority's capital budget for the fiscal year ending December 31, 2025 was adopted on January 23, 2025; and

WHEREAS, N.J.A.C. 5:31-2.8, Local Authorities Budget Law provides that all amendments to the capital budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority vote of the full membership.

WHEREAS, an amendment to the 2025 capital budget is required to perform repair work on various projects for the Authority.

NOW THEREFORE BE IT RESOLVED that the following amendments be made to the 2025 budget of the Musconetcong Sewerage Authority for its year ending December 31, 2025:

	<u>From</u>	<u>To</u>
Funding Sources		
Other Sources - Renewal and Replacement (1)	\$ 428,000.00	\$ 568,000.00
Other Sources - Capital Improvement Fund (2)	-	113,000.00
	<u>\$ 428,000.00</u>	<u>\$ 681,000.00</u>
Annual Budget Appropriation:		
Pump Stations 2 thru 5 - Controls (1)	143,000.00	148,000.00
Pump Stations 2 thru 5 - Controls (2)	-	3,000.00
Pump Station(s) Renewals Baskets or Communitors (1)	80,000.00	-
Plant Electrical - Testing & Arc Flash (1)	205,000.00	35,000.00
Handrail/Railings (1)	-	190,000.00
Handrail/Railings (2)	-	75,000.00
Flash Mixer Project (1)	-	175,000.00
Other Capital Projects (1)	-	20,000.00
Water Quality (2)	-	10,000.00
HVAC / Roofs (2)	-	25,000.00
	<u>\$ 428,000.00</u>	<u>\$ 681,000.00</u>

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution be filed forthwith to the Director of the Division of Local Government Services for his certification of the Authority Budget so amended.

MUSCONETCONG SEWERAGE AUTHORITY

Steve Rattner - Chairman

Joseph Schwab – Secretary / Treasurer

Dated: January 22, 2026

Governing Body

Recorded Vote

Member:	Aye	Nay	Abstain	Absent
Andrew Cangiano				
Michael Grogan				
John Hemmindinger				
Brian McNeilly				
Melanie Michetti				
Steve Rattner				
Anthony Riccardi				
Thomas Romano				
Richard Schindelar				
Joseph Schwab				
Elmer Still				
Jack Sylvester				